

## Job Advertisement

Governors seek the following appointment for June 2024 or sooner



## COVER SUPERVISOR

32.5 hours per week, Term Time Only + 5 INSET Days

NJC Grade 6, Scale Point 12 - 17 (£26,421 - £28,770 pro-rata) **£20,024 - £21,804 actual**

**‘Aspire not to have more, but to be more.’**

Saint Oscar Romero

We are seeking to appoint an enthusiastic and committed individual to join our team of Cover Supervisors.

Cover Supervisors are required to manage classes independently and to appropriately deliver the work set by the teacher to a high standard, answering any questions to the best of their ability that students may have surrounding the tasks set.

When not covering whole classes, they are required to provide supervision & support for individual students or small groups within our Emmaus Inclusion Centre, or in-class support for students with additional needs, under the direction of the SENDCo.

Experience of working with young people is essential.

### Main Accountabilities:

#### Support for Students

- Provide cover for all sessions including registration
- Deliver lessons where cover work has been left, to a high standard with limited preparation time and on occasion at short notice
- To provide one-to-one and small group support to students in our Emmaus Inclusion Centre, to enable them to achieve their full potential

Applications are welcome regardless of the personal faith of the applicant, providing they are supportive of the College’s Catholic ethos.

**Application documents** can be found on All Hallows Catholic College website: <http://allhallows.org.uk/associate-staff-vacancies/>

You are required to complete the following documents: *Support Staff Application Form/Recruitment Monitoring Form/Rehabilitation of Offenders Disclosure Form.*

### Applications to the HR & Office Manager at:

All Hallows Catholic College, Brooklands Avenue, Macclesfield, Cheshire SK11 8LB;  
[p.metheringham@allhallows.org.uk](mailto:p.metheringham@allhallows.org.uk)

**Closing Date: Wednesday 1 May 2024 at 12 noon**

**Interviews: Wednesday 8 May 2024**

*All Hallows Catholic College is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and an enhanced DBS check.*

*All posts are offered subject to agreement to sign the CES contract of employment with Our Lady Help of Christians Catholic Academy Trust. We are committed to equality and welcome applications from all sections of the community.*

✚ Honourable purpose ✚ Respect ✚ Compassion ✚ Cooperation ✚ Stewardship ✚  
A Member of Our Lady Help of Christians Catholic Academy Trust